

**Conway Township**

**Regular Meeting**

September 20, 2022

7:00 pm

**AGENDA**

Call to Order and Pledge of Allegiance

Roll Call

**Consent Agenda Approval**

1. Approve 8/16/2022 Meeting Minutes
2. Account Reconciliations
3. Disbursements/Payroll Report/Budget Report
4. Hall Rental Report
5. July Sheriff's Report

**Call to the Public**

**Approval of Board Meeting Agenda**

**Communications**

1. Owosso Road Chip Seal Delay
2. Supervisors Letter
3. Planning Commission Vice Chair Resignation

**Unfinished Business**

6. Attorney Review of Investment Policy with revision
7. Ordinance Officer Agreement
8. Sound System with Microphones Demo

**New Business**

9. Planning Commission Secretary pay
10. Drains at Large
11. Fee schedule amendments
12. Assessor's Assistant pay
13. ZBA appointments
14. Workwear

**Board Member Discussion**

**Call to the Public**

**Adjournment**

CONWAY TOWNSHIP POLICY No. 7

**PUBLIC COMMENT AND CONDUCT POLICY**

Conway Township Board recognizes its obligation to obtain and the benefits to be received from public comments on matters pending before the Board. To provide an orderly and efficient manner to obtain public comment and to provide the public with an opportunity to participate in public meetings, the Conway Township Board hereby adopts the following policy for public comment and conduct at public meetings:

1. Public comment is restricted to only those times designated for public comment on the agenda, unless permitted otherwise by the chairperson or a majority of the Board. All persons addressing the Board shall comment only after being recognized by the chairperson conducting the meeting.
2. No individual speaker shall be permitted to speak more than 3 minutes regardless of topic and no time may be transferred or assigned by others to the speaker as to extend the 3-minute time limit. At the discretion of the chairperson, a speaker may be allowed to comment further than the three-minute limit. Alternatively, the chairperson may direct the speaker to submit further comment to the Board in writing at a later date.
3. When recognized by the chairperson to speak, the individual recognized shall approach and speak from the podium or location designated by the chairperson and shall not deviate from the location. When the speaker is advised by the chairperson to stop speaking when time has expired, the speaker shall cease speaking and be seated.
4. Prior to addressing the Board, each speaker shall first state for the record the speaker's name and address, the subject on which the speaker will speak, and state whether the speaker represents an organization or other person, and identify such organization or person. All remarks shall be addressed to the Board as a whole and not to any member thereof specifically or any other member of the public. Public comment is not intended to require Board members or Township staff to provide any answer to the speaker. Discussions between speakers and members of the audience will not be permitted.
5. Only one speaker will be acknowledged at a time. In the event that a group of persons supporting or opposing the same position desires to be heard, in the interest of time, a person shall be designated to express the group's concern. A maximum of three speakers may speak on the same subject unless otherwise allowed by a vote of the majority of members of the Board present. The Board may direct other persons to submit comments to the Board in writing in the same manner as designated above.
6. Public comments must be presented in a respectful manner and participants shall conduct themselves in an orderly and civil manner. Comments or language of a lewd, insulting, or provocative nature shall not be permitted. No person shall disrupt the Board and/or partake in behavior that becomes hostile, argumentative or threatens the public or an individual's safety, or is disruptive to the meeting. No person shall utilize any profane or obscene speech or gesture.
7. Violation of any provision of this policy shall be deemed a breach of the peace and such person will be asked to leave. If the person being asked to leave does not voluntarily leave or cease the behavior, the person may be ejected and law enforcement may be called to remove the person.
8. Any person shall have the right to tape record, videotape or broadcast the proceedings of the Township Board, but shall not utilize the electric outlets of the Township without prior permission of the Township Clerk. Any tape recording, video camera or other camera utilized by any such person, shall be kept at least ten feet from all members of the Board and shall not be placed behind them.

This policy may be adopted for use by other boards, commissions, and committees of the Township. This policy or a summary of it may be placed on the back of the meeting agenda or made available with the meeting agenda.

Unapproved Minutes  
Of the August 16, 2022  
Conway Township  
Regular Board Meeting  
7:00 pm

REGULAR MEETING

Supervisor Grubb called the meeting to order at 7:00 p.m. with the pledge of allegiance to the American flag.

Present: Clerk Elizabeth Whitt, Supervisor William Grubb, Treasurer Debra Grubb, Trustee Richard Hohenstein, Trustee George Pushies.

Consent Agenda approved by roll call: Hohenstein – yes, Whitt – yes, W. Grubb – yes, D. Grubb -yes, Pushies – no  
Motion approved.

Call to the public: two attendees spoke

Motion to approve the Board Meeting Agenda: Motion by D Grubb. Supported by Hohenstein. Motion approved.

Resolution 220816-01 with one amendment offered by Hohenstein, supported by Whitt. Roll Call: W Grubb – yes, Whitt – yes, D Grubb – yes, Pushies – Yes, Hohenstein – yes. Resolution passed.

Resolution 220816-02 by Whitt, supported by Pushies.

Deliberation on the application: The concern that approval would set a precedent for spot zoning was discussed. Additionally, the applicant was asking for the board to deviate from the Township Master Plan for a second time, again potentially showing favoritism and setting a precedent. The township's planning firm and the Livingston County Planning Commission both expressed concerns regarding spot zoning. Traffic concerns on an already dangerous curve were also discussed. After consideration of the criteria for amendment stated in Section 4.06 of the zoning ordinance, the board voted to disapprove the application with a roll call vote.

Roll Call: Whitt – no, D Grubb – no, Pushies – Yes, Hohenstein – no, W Grubb – no, Resolution did not pass.

Resolution 220816-03 offered by Whitt, supported by Pushies. Roll Call: D Grubb – yes, Pushies – Yes, Hohenstein – yes, W Grubb – yes, Whitt – yes. Resolution passed.

Motion to adjourn at 8:16 p.m. Motion by Pushies. Support by Hohenstein. Motion approved.

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Elizabeth Whitt, Township Clerk

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Gabi Bresett, Township Deputy Clerk

12:14 PM

09/07/22

**Conway Township - Cemetery Fund #150**  
**Reconciliation Summary**  
003.000 · BofAA - Cemetery, Period Ending 08/31/2022

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	<u>Aug 31, 22</u>	
Beginning Balance		70,421.15
Cleared Transactions		
Checks and Payments - 1 item	-6,750.00	
Deposits and Credits - 1 item	6.09	
	<u>                    </u>	
Total Cleared Transactions	-6,743.91	
	<u>                    </u>	
Cleared Balance		<b>63,677.24</b>
	<u>                    </u>	
Uncleared Transactions		
Deposits and Credits - 1 item	0.00	
	<u>                    </u>	
Total Uncleared Transactions	0.00	
	<u>                    </u>	
Register Balance as of 08/31/2022		<b>63,677.24</b>
	<u>                    </u>	
Ending Balance		63,677.24

12:25 PM

09/07/22

**Conway Township**  
**Reconciliation Summary**  
000-002 · BofAA - Dog License, Period Ending 08/31/2022

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	<u>Aug 31, 22</u>
Beginning Balance	88.51
Cleared Transactions	
Deposits and Credits - 1 item	<u>9.01</u>
Total Cleared Transactions	<u>9.01</u>
Cleared Balance	<u><b>97.52</b></u>
Register Balance as of 08/31/2022	97.52
Ending Balance	97.52

2:40 PM

09/07/22

**Conway Township**  
**Reconciliation Summary**  
**016.000 · BofAA - General Fund, Period Ending 08/31/2022**

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	<u>Aug 31, 22</u>
Beginning Balance	414,400.55
Cleared Transactions	
Checks and Payments - 19 items	-58,156.24
Deposits and Credits - 6 items	<u>10,073.27</u>
Total Cleared Transactions	<u>-48,082.97</u>
Cleared Balance	<u><u>366,317.58</u></u>
Uncleared Transactions	
Checks and Payments - 3 items	<u>-629.16</u>
Total Uncleared Transactions	<u>-629.16</u>
Register Balance as of 08/31/2022	<u><u>365,688.42</u></u>
New Transactions	
Checks and Payments - 13 items	-32,107.76
Deposits and Credits - 3 items	<u>71,021.00</u>
Total New Transactions	<u>38,913.24</u>
Ending Balance	<u><u>404,601.66</u></u>

1:17 PM

09/07/22

**Conway Township - Road Fund #201**  
**Reconciliation Summary**  
**005.000 · BofAA - Road Fund, Period Ending 08/31/2022**

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	<u>Aug 31, 22</u>
Beginning Balance	83,239.47
Cleared Transactions	
Checks and Payments - 3 items	-222,359.52
Deposits and Credits - 3 items	142,012.16
	<u>                    </u>
Total Cleared Transactions	-80,347.36
	<u>                    </u>
Cleared Balance	<b>2,892.11</b>
	<u>                    </u>
Register Balance as of 08/31/2022	2,892.11
Ending Balance	2,892.11

2:15 PM

09/07/22

**Conway Township - Road Fund #201**  
**Reconciliation Summary**  
**005.001 · Road Savings, Period Ending 08/31/2022**

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	<u>Aug 31, 22</u>
Beginning Balance	260,624.77
Cleared Transactions	
Checks and Payments - 2 items	-142,000.00
Deposits and Credits - 1 item	<u>28.21</u>
Total Cleared Transactions	<u>-141,971.79</u>
Cleared Balance	<b><u>118,652.98</u></b>
Register Balance as of 08/31/2022	118,652.98
Ending Balance	118,652.98

2:10 PM

09/07/22

**Conway Township**  
**Reconciliation Summary**  
**001.000 · BofAA - Tax Checking, Period Ending 08/31/2022**

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	<u>Aug 31, 22</u>
<b>Beginning Balance</b>	100,655.73
<b>Cleared Transactions</b>	
Checks and Payments - 6 items	-146,563.42
Deposits and Credits - 14 items	398,902.24
	<u>252,338.82</u>
<b>Total Cleared Transactions</b>	
<b>Cleared Balance</b>	<b>352,994.55</b>
	<u><u>352,994.55</u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 6 items	-272,582.09
Deposits and Credits - 2 items	0.00
	<u>-272,582.09</u>
<b>Total Uncleared Transactions</b>	
<b>Register Balance as of 08/31/2022</b>	<b>80,412.46</b>
	<u><u>80,412.46</u></u>
<b>New Transactions</b>	
Checks and Payments - 1 item	-1,700.00
Deposits and Credits - 7 items	853,391.27
	<u>851,691.27</u>
<b>Total New Transactions</b>	
<b>Ending Balance</b>	<b>932,103.73</b>
	<u><u>932,103.73</u></u>

12:58 PM

09/07/22

**Conway Township Trust & Agency Fund #701**  
**Reconciliation Summary**  
001.000 · BofAA Trust & Agency Ckg, Period Ending 08/31/2022

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	<u>Aug 31, 22</u>	
Beginning Balance		22,786.64
Cleared Transactions		
Deposits and Credits - 3 items	<u>5,202.36</u>	
Total Cleared Transactions	<u>5,202.36</u>	
Cleared Balance		<u><b>27,989.00</b></u>
Uncleared Transactions		
Deposits and Credits - 1 item	<u>0.00</u>	
Total Uncleared Transactions	<u>0.00</u>	
Register Balance as of 08/31/2022		<u><b>27,989.00</b></u>
Ending Balance		27,989.00

11:47 AM

09/07/22

**Conway Township**  
**Reconciliation Summary**  
**002.000 · Chase - Building Fund, Period Ending 08/31/2022**

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	<b>Aug 31, 22</b>
Beginning Balance	133,186.72
Cleared Transactions	
Deposits and Credits - 1 item	5.98
Total Cleared Transactions	5.98
Cleared Balance	<b>133,192.70</b>
Register Balance as of 08/31/2022	133,192.70
Ending Balance	133,192.70

11:31 AM

09/07/22

**Conway Township**  
**Reconciliation Summary**  
008.001 · Flagstar Contingent CD, Period Ending 08/31/2022

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	<u>Aug 31, 22</u>
Beginning Balance	195,711.70
Cleared Balance	195,711.70
Register Balance as of 08/31/2022	195,711.70
Ending Balance	195,711.70

11:44 AM

09/07/22

# Conway Township Reconciliation Summary

003.000 · Huntington - Cont Acct #2, Period Ending 08/31/2022

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	Aug 31, 22
Beginning Balance	235,968.64
Cleared Transactions	
Checks and Payments - 1 item	-5.00
Deposits and Credits - 1 item	20.04
Total Cleared Transactions	15.04
Cleared Balance	<b>235,983.68</b>
Register Balance as of 08/31/2022	235,983.68
Ending Balance	235,983.68

11:36 AM

09/07/22

# Conway Township Reconciliation Summary

015.000 · Independent Bank - ARPA Funds, Period Ending 09/30/2022

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	Sep 30, 22
Beginning Balance	379,370.27
Cleared Balance	379,370.27
Register Balance as of 09/30/2022	379,370.27
Ending Balance	379,370.27

11:28 AM

09/07/22

**Conway Township**  
**Reconciliation Summary**  
009.000 · MSUFCU CD, Period Ending 08/31/2022

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	<u>Aug 31, 22</u>
Beginning Balance	240,166.18
Cleared Transactions	
Deposits and Credits - 1 item	<u>132.38</u>
Total Cleared Transactions	<u>132.38</u>
Cleared Balance	<u><b>240,298.56</b></u>
Register Balance as of 08/31/2022	240,298.56
Ending Balance	240,298.56

11:24 AM

09/07/22

**Conway Township**  
**Reconciliation Summary**  
009.001 · MSUFCU Saver, Period Ending 08/31/2022

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	<u>Aug 31, 22</u>
Beginning Balance	5.00
Cleared Balance	5.00
Register Balance as of 08/31/2022	5.00
Ending Balance	5.00

12:47 PM

09/07/22

**Conway Township**  
**Check Detail**  
 August 8 through September 6, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>08/26/2022</b>	<b>American Express</b>		<b>016.000 · BofAA - G...</b>		<b>-1,909.45</b>
Bill		08/16/2022			265.859 · Internet & ...	-540.57	540.57
					102.801 · Mmbrshps...	-942.94	942.94
					265.920 · Utilities	-47.17	47.17
					102.726 · Supplies	-208.19	208.19
					102.971 · Miscellane...	-138.48	138.48
					102.900 · Printing & ...	-14.60	14.60
					265.935 · Building M...	-17.50	17.50
TOTAL						-1,909.45	1,909.45
<b>Check</b>	<b>ACH</b>	<b>08/31/2022</b>	<b>DTE Energy</b>		<b>016.000 · BofAA - G...</b>		<b>-242.16</b>
					265.920 · Utilities	-242.16	242.16
TOTAL						-242.16	242.16
<b>Bill Pmt -Check</b>	<b>12165</b>	<b>08/10/2022</b>	<b>H &amp; H Publication</b>		<b>016.000 · BofAA - G...</b>		<b>-330.00</b>
Bill	41859	08/09/2022			102.900 · Printing & ...	-330.00	330.00
TOTAL						-330.00	330.00
<b>Bill Pmt -Check</b>	<b>12166</b>	<b>08/10/2022</b>	<b>Livingston County ...</b>		<b>016.000 · BofAA - G...</b>		<b>-99.89</b>
Bill		08/10/2022			253.832 · Charge B...	-99.89	99.89
TOTAL						-99.89	99.89
<b>Bill Pmt -Check</b>	<b>12167</b>	<b>08/10/2022</b>	<b>Spectrum Printers,...</b>		<b>016.000 · BofAA - G...</b>		<b>-301.57</b>
Bill	71079	08/09/2022			102.900 · Printing & ...	-301.57	301.57
TOTAL						-301.57	301.57
<b>Bill Pmt -Check</b>	<b>12168</b>	<b>08/10/2022</b>	<b>The Spirit of Living...</b>		<b>016.000 · BofAA - G...</b>		<b>-24.00</b>
Bill	53744	08/10/2022			102.726 · Supplies	-24.00	24.00
TOTAL						-24.00	24.00

12:47 PM

09/07/22

**Conway Township**  
**Check Detail**  
 August 8 through September 6, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
<b>Bill Pmt -Check</b>	<b>12169</b>	<b>08/17/2022</b>	<b>Livingston County ...</b>		<b>016.000 · BofAA - G...</b>		<b>-20.00</b>
Bill	Annual Dues	08/17/2022			215.969 · Seminars ...	-20.00	20.00
TOTAL						-20.00	20.00
<b>Check</b>	<b>12170</b>	<b>08/31/2022</b>	<b>MTA</b>		<b>016.000 · BofAA - G...</b>		<b>-312.00</b>
					171.969 · Seminars ...	-156.00	156.00
					215.969 · Seminars ...	-156.00	156.00
TOTAL						-312.00	312.00
<b>Bill Pmt -Check</b>	<b>12171</b>	<b>09/06/2022</b>	<b>CIB Planning</b>		<b>016.000 · BofAA - G...</b>		<b>-2,683.25</b>
Bill	015-2022A07	08/16/2022			266.721 · Planning ...	-2,683.25	2,683.25
TOTAL						-2,683.25	2,683.25
<b>Bill Pmt -Check</b>	<b>12172</b>	<b>09/06/2022</b>	<b>Debbie Grubb</b>		<b>016.000 · BofAA - G...</b>		<b>-20.59</b>
Bill	July and Aug ...	08/30/2022			102.970 · Mileage	-20.59	20.59
TOTAL						-20.59	20.59
<b>Bill Pmt -Check</b>	<b>12173</b>	<b>09/06/2022</b>	<b>Gabi Bresett</b>		<b>016.000 · BofAA - G...</b>		<b>-219.00</b>
Bill	Mileage	09/06/2022			102.970 · Mileage	-219.00	219.00
TOTAL						-219.00	219.00
<b>Bill Pmt -Check</b>	<b>12174</b>	<b>09/06/2022</b>	<b>Livingston County ...</b>		<b>016.000 · BofAA - G...</b>		<b>-1,304.89</b>
Bill	10413	08/30/2022			262.900 · Printing & ...	-98.75	98.75
					262.726 · Supplies	-6.14	6.14
					262.930 · Equipmen...	-1,200.00	1,200.00
TOTAL						-1,304.89	1,304.89

12:47 PM

09/07/22

**Conway Township**  
**Check Detail**  
 August 8 through September 6, 2022

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	12175	09/06/2022	MTA		016.000 · BofAA - G...		-1,900.00
Bill	144181	09/06/2022			102.801 · Mmbrshps...	-1,900.00	1,900.00
TOTAL						-1,900.00	1,900.00
Bill Pmt -Check	12176	09/06/2022	PFEFFER-HANNIF...		016.000 · BofAA - G...		-8,075.00
Bill		09/06/2022			266.955 · Auditor	-8,075.00	8,075.00
TOTAL						-8,075.00	8,075.00
Bill Pmt -Check	12177	09/06/2022	R.I. Thomas Proper...		016.000 · BofAA - G...		-700.00
Bill	July and August	08/23/2022			265.935 · Building M...	-700.00	700.00
TOTAL						-700.00	700.00
Bill Pmt -Check	12178	09/06/2022	Gary Klein		016.000 · BofAA - G...		-33.75
Bill	August Mileage	09/06/2022			102.970 · Mileage	-33.75	33.75
TOTAL						-33.75	33.75
Bill Pmt -Check	12179	09/06/2022	MTA		016.000 · BofAA - G...		-35.00
Bill	TGA Enrollment	09/06/2022			171.969 · Seminars ...	-35.00	35.00
TOTAL						-35.00	35.00

12:41 PM

09/07/22

# Conway Township Journal September 16, 2022

Trans #	Type	Date	Num	Memo	Account	Debit	Credit
12755	General Jo...	09/16/202	GGB ...	Fica ER	102.704 · Payroll Taxes	975.90	
				Med ER	102.704 · Payroll Taxes	228.23	
				Invoice	102.710 · Payroll Billing	191.83	
				Township Board:...	103.702 · Salaries Wages	391.99	
				Supervisor's Offi...	171.702 · Salaries	2,026.75	
				Federal PRT Lia...	210 · Federal PRT Liability	3,206.10	
				Clerk's Office:Sal...	215.702 · Salaries & Wages	2,309.34	
				Clerk's Office:De...	215.703 · Deputies Wages	1,930.00	
				Michigan Withhol...	218 · Michigan Withholding Lia...	643.27	
				Treasurer's Offic...	253.702 · Salaries & Wages	2,172.91	
				Treasurer's Offic...	253.703 · Deputies Salaries	850.00	
				Assessor:Salaries	257.702 · Salaries	3,179.33	
				Building & Groun...	265.702 · Hall Monitor Salary	75.00	
				Cemetery:Salaries	276.702 · Salaries	485.00	
				Public Safety:Fir...	301.700 · Fire Authority Rep	180.00	
				Planning & Zonin...	721.702 · Salaries	2,140.00	
				Direct Deposits	016.000 · BofAA - General Fund		12,207.07
				Invoice	016.000 · BofAA - General Fund		191.83
				Payroll Taxes	016.000 · BofAA - General Fund		3,849.37
				Payroll Liabilities	204.000 · Payroll Liabilities		888.01
				Fed Wh	210 · Federal PRT Liability		797.84
				Fica ER	210 · Federal PRT Liability		975.90
				Fica Wh	210 · Federal PRT Liability		975.90
				Med ER	210 · Federal PRT Liability		228.23
				Med Wh	210 · Federal PRT Liability		228.23
				Michigan Withhol...	218 · Michigan Withholding Lia...		643.27
						20,985.65	20,985.65
						<b>20,985.65</b>	<b>20,985.65</b>
TOTAL							

12:40 PM

09/07/22

Accrual Basis

**Conway Township**  
**Profit & Loss Budget vs. Actual**  
**April 2022 through March 2023**

	Apr '22 - Mar 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
366.350 · Trans in - Daisy Lane Fund	0.00	0.00	0.00	0.0%
366.450 · Trans in - Trust & Agency	0.00	0.00	0.00	0.0%
402.000 · Taxes - General	6,023.40	120,000.00	-113,976.60	5.0%
403.000 · Taxes - Admin fees	5,107.87	41,000.00	-35,892.13	12.5%
409.000 · Taxes - SET fee	0.00	700.00	-700.00	0.0%
411.000 · Dog licenses	0.00	40.00	-40.00	0.0%
435.000 · Sale of assets	0.00	0.00	0.00	0.0%
450.000 · Fees, Licenses & Permits	7,653.25	8,000.00	-346.75	95.7%
455.000 · Research Fees	0.00	200.00	-200.00	0.0%
573.000 · LCSA PPT Reimbursement	4,771.31	0.00	4,771.31	100.0%
574.000 · State Revenue Sharing	122,646.00	343,130.00	-220,484.00	35.7%
664.000 · Interest & Dividends	1,137.30	1,350.00	-212.70	84.2%
667.000 · Rent	1,050.00	1,500.00	-450.00	70.0%
671.000 · Misc. Revenues	0.00	500.00	-500.00	0.0%
675.000 · American Rescue Plan Funds	189,682.97	189,687.30	-4.33	100.0%
679.000 · Election Grant - HAVA	0.00	0.00	0.00	0.0%
680.000 · Election Reimburse	0.00	1,000.00	-1,000.00	0.0%
699.101 · Due from Eva Lane	-31,350.00			
699.701 · Transfer In - Trust & Agency	0.00	0.00	0.00	0.0%
700.701 · Escrow Revenues	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>306,722.10</b>	<b>707,107.30</b>	<b>-400,385.20</b>	<b>43.4%</b>
<b>Gross Profit</b>	<b>306,722.10</b>	<b>707,107.30</b>	<b>-400,385.20</b>	<b>43.4%</b>
<b>Expense</b>				
<b>102.000 · Unallocated</b>				
102.702 · Office Assistant Salary	36.00	18,000.00	-17,964.00	0.2%
102.704 · Payroll Taxes	7,025.29	12,000.00	-4,974.71	58.5%
102.710 · Payroll Billing	1,199.95	2,000.00	-800.05	60.0%
102.726 · Supplies	627.83	3,500.00	-2,872.17	17.9%
102.801 · Mmbrshps, Sft. Lic. & Dues	5,769.55	6,500.00	-730.45	88.8%
102.805 · Appropriation Senior Center	2,000.00	2,000.00	0.00	100.0%
102.900 · Printing & Publishing	4,041.54	7,500.00	-3,458.46	53.9%
102.910 · Postage	4,345.39	2,500.00	1,845.39	173.8%
102.970 · Mileage	1,058.40	3,000.00	-1,941.60	35.3%
102.971 · Miscellaneous	138.48			
102.000 · Unallocated - Other	0.00			
<b>Total 102.000 · Unallocated</b>	<b>26,242.43</b>	<b>57,000.00</b>	<b>-30,757.57</b>	<b>46.0%</b>

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09/07/22

Accrual Basis

# Conway Township

## Profit & Loss Budget vs. Actual

### April 2022 through March 2023

	Apr '22 - Mar 23	Budget	\$ Over Budget	% of Budget
<b>103.000 · Township Board</b>				
103.702 · Salaries Wages	1,188.12	4,704.00	-3,515.88	25.3%
103.706 · FOIA COORDINATOR	400.00	350.00	50.00	114.3%
103.969 · Seminars and Workshops	0.00	500.00	-500.00	0.0%
<b>Total 103.000 · Township Board</b>	<b>1,588.12</b>	<b>5,554.00</b>	<b>-3,965.88</b>	<b>28.6%</b>
<b>171.000 · Supervisor's Office</b>				
171.702 · Salaries	11,943.33	24,321.00	-12,377.67	49.1%
171.969 · Seminars & Workshops	434.73	2,000.00	-1,565.27	21.7%
<b>Total 171.000 · Supervisor's Office</b>	<b>12,378.06</b>	<b>26,321.00</b>	<b>-13,942.94</b>	<b>47.0%</b>
<b>215.000 · Clerk's Office</b>				
215.702 · Salaries & Wages	13,608.61	27,712.00	-14,103.39	49.1%
215.703 · Deputies Wages	10,090.00	20,000.00	-9,910.00	50.5%
215.969 · Seminars & Workshops	3,561.29	6,500.00	-2,938.71	54.8%
<b>Total 215.000 · Clerk's Office</b>	<b>27,259.90</b>	<b>54,212.00</b>	<b>-26,952.10</b>	<b>50.3%</b>
<b>247.000 · Board of Review</b>				
247.702 · Salaries & Wages	1,170.00	2,000.00	-830.00	58.5%
247.969 · Seminars & Workshops	0.00	500.00	-500.00	0.0%
<b>Total 247.000 · Board of Review</b>	<b>1,170.00</b>	<b>2,500.00</b>	<b>-1,330.00</b>	<b>46.8%</b>
<b>253.000 · Treasurer's Office</b>				
253.702 · Salaries & Wages	12,804.63	25,609.00	-12,804.37	50.0%
253.703 · Deputies Salaries	6,060.00	12,480.00	-6,420.00	48.6%
253.832 · Charge Back	79.89	200.00	-120.11	39.9%
253.969 · Seminars & Workshops	550.92	5,000.00	-4,449.08	11.0%
253.975 · Bank Service Charge	40.00	500.00	-460.00	8.0%
<b>Total 253.000 · Treasurer's Office</b>	<b>19,535.44</b>	<b>43,789.00</b>	<b>-24,253.56</b>	<b>44.6%</b>
<b>257.000 · Assessor</b>				
257.701 · Assessor Services	0.00	500.00	-500.00	0.0%
257.702 · Salaries	17,827.98	38,400.00	-20,572.02	46.4%
257.969 · Seminars & Workshops	392.84	1,000.00	-607.16	39.3%
<b>Total 257.000 · Assessor</b>	<b>18,220.82</b>	<b>39,900.00</b>	<b>-21,679.18</b>	<b>45.7%</b>
<b>262.000 · Elections</b>				
262.702 · Salaries & Wages	2,129.52	7,500.00	-5,370.48	28.4%
262.710 · Election Postage	0.00	500.00	-500.00	0.0%
262.726 · Supplies	6.14	7,000.00	-6,993.86	0.1%
262.900 · Printing & Publishing	98.75	1,000.00	-901.25	9.9%
262.930 · Equipment/Maintenance	3,031.00	5,000.00	-1,969.00	60.6%
<b>Total 262.000 · Elections</b>	<b>5,265.41</b>	<b>21,000.00</b>	<b>-15,734.59</b>	<b>25.1%</b>

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09/07/22

Accrual Basis

# Conway Township

## Profit & Loss Budget vs. Actual

### April 2022 through March 2023

	Apr '22 - Mar 23	Budget	\$ Over Budget	% of Budget
<b>265.000 · Building &amp; Grounds</b>				
265.146 · Equipment-Office	655.34	9,000.00	-8,344.66	7.3%
265.702 · Hall Monitor Salary	600.00	800.00	-200.00	75.0%
265.801 · Lawn Mowing	0.00	2,900.00	-2,900.00	0.0%
265.802 · Landscaping	0.00	3,500.00	-3,500.00	0.0%
265.805 · Snow Removal	0.00	4,500.00	-4,500.00	0.0%
265.859 · Internet & Phones	7,762.34	15,000.00	-7,237.66	51.7%
265.920 · Utilities	1,233.93	3,000.00	-1,766.07	41.1%
265.930 · Equipment Maintenance	5,390.68	15,000.00	-9,609.32	35.9%
265.935 · Building Maintenance	5,026.83	18,000.00	-12,973.17	27.9%
265.970 · Parking Lot	10.01	500.00	-489.99	2.0%
265.971 · Capital Improvement	0.00	10,000.00	-10,000.00	0.0%
<b>Total 265.000 · Building &amp; Grounds</b>	<b>20,679.13</b>	<b>82,200.00</b>	<b>-61,520.87</b>	<b>25.2%</b>
<b>266.000 · Professional Fees</b>				
266.103 · Attorney	20,976.15	25,000.00	-4,023.85	83.9%
266.721 · Planning Commission	18,564.75	3,000.00	15,564.75	618.8%
266.955 · Auditor	8,075.00	9,500.00	-1,425.00	85.0%
266.960 · Engineer	1,770.00			
<b>Total 266.000 · Professional Fees</b>	<b>49,385.90</b>	<b>37,500.00</b>	<b>11,885.90</b>	<b>131.7%</b>
<b>275.000 · Drains At Large</b>	<b>0.00</b>	<b>40,000.00</b>	<b>-40,000.00</b>	<b>0.0%</b>
<b>276.000 · Cemetery</b>				
276.702 · Salaries	2,870.00	5,000.00	-2,130.00	57.4%
276.930 · Repair & Maintenance	828.36			
<b>Total 276.000 · Cemetery</b>	<b>3,698.36</b>	<b>5,000.00</b>	<b>-1,301.64</b>	<b>74.0%</b>
<b>301.000 · Public Safety</b>				
301.700 · Fire Authority Rep	625.00	1,350.00	-725.00	46.3%
301.702 · Contribution Police Salaries	5,000.00	10,000.00	-5,000.00	50.0%
<b>Total 301.000 · Public Safety</b>	<b>5,625.00</b>	<b>11,350.00</b>	<b>-5,725.00</b>	<b>49.6%</b>
<b>526.000 · Sanitary Landfill</b>				
526.960 · Spring Cleanup	4,343.00	5,000.00	-657.00	86.9%
526.000 · Sanitary Landfill - Other	-270.00			
<b>Total 526.000 · Sanitary Landfill</b>	<b>4,073.00</b>	<b>5,000.00</b>	<b>-927.00</b>	<b>81.5%</b>
<b>66900 · Reconciliation Discrepancies</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>721.000 · Planning &amp; Zoning</b>				
721.702 · Salaries	10,241.95	15,000.00	-4,758.05	68.3%
721.969 · Seminars & Workshop	597.00	500.00	97.00	119.4%
<b>Total 721.000 · Planning &amp; Zoning</b>	<b>10,838.95</b>	<b>15,500.00</b>	<b>-4,661.05</b>	<b>69.9%</b>

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09/07/22

Accrual Basis

**Conway Township**  
**Profit & Loss Budget vs. Actual**  
**April 2022 through March 2023**

	Apr '22 - Mar 23	Budget	\$ Over Budget	% of Budget
<b>738.000 · Recreation Association</b>				
<b>738.100 · Parks &amp; Recreation Contribution</b>	18,242.51	45,000.00	-26,757.49	40.5%
<b>738.702 · Salaries</b>	90.00	450.00	-360.00	20.0%
<b>738.000 · Recreation Association - Other</b>	0.00	5,500.00	-5,500.00	0.0%
<b>Total 738.000 · Recreation Association</b>	18,332.51	50,950.00	-32,617.49	36.0%
<b>954.000 · Insurance &amp; Bond</b>	9,315.00	10,000.00	-685.00	93.2%
<b>980.000 · Transfers Out - Cemetery</b>	0.00	30,000.00	-30,000.00	0.0%
<b>Total Expense</b>	233,608.03	537,776.00	-304,167.97	43.4%
<b>Net Ordinary Income</b>	73,114.07	169,331.30	-96,217.23	43.2%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>Interest Income</b>	27.71	2,500.00	-2,472.29	1.1%
<b>Total Other Income</b>	27.71	2,500.00	-2,472.29	1.1%
<b>Net Other Income</b>	27.71	2,500.00	-2,472.29	1.1%
<b>Net Income</b>	<b>73,141.78</b>	<b>171,831.30</b>	<b>-98,689.52</b>	<b>42.6%</b>

## **Conway Township Rental Report**

**August 2022**

### **Hall rental details:**

Rental fee: \$150 for residents of Conway Township, \$300 for non-residents, funerals 1/2 of rental fee.

We currently have 4 different hall attendants/monitors

### **Canceled**

None

### **Rescheduled**

None

### **Completed**

- 8-27-22 Melynie Culbertson, resident, Graduation Party

### **Future hall rentals**

- 9-11-22 Susan Charron, resident, Memorial Service
- 9-15-22 Darcye Foldenauer, non-resident, Business meeting
- 10-1-22 Nancy Dominik, resident, 50<sup>th</sup> Anniversary party
- 10-7-22 Jamie Raymond, resident, 40<sup>th</sup> Birthday Party

# CONWAY TOWNSHIP

<u>MONTH</u>	<u>CALLS FOR SERVICE</u>	<u>TICKETS WRITTEN</u>	<u>ARRESTS</u>
JANUARY	22	0	0
FEBRUARY	17	3	0
MARCH	32	2	0
APRIL	23	4	1
MAY	20	0	0
JUNE	22	3	0
JULY	26	2	0
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
DECEMBER			
YTD TOTALS:	162	14	1

<u>TOWNSHIP</u>	NUMBER OF CALLS <u>3:00PM - 11:00PM</u>	RESPONSE TIME CONTRACT TIME <u>3:00PM - 11:00PM</u>	NUMBER OF CALLS <u>11:00PM - 3:00PM</u>
BRIGHTON	47	38:39	95
COHOCTAH	13	26:40	14
CONWAY	16	35:42	10
DEERFIELD	13	30:15	30
GENOA	84	30:26	179
HANDY	35	20:03	22
HARTLAND	42	35:16	85
HOWELL	53	17:55	90
IOSCO	12	27:48	20
MARION	21	26:06	37
OCEOLA	30	22:09	67
PUTNAM	51	18:35	26
TYRONE	91	17:38	46

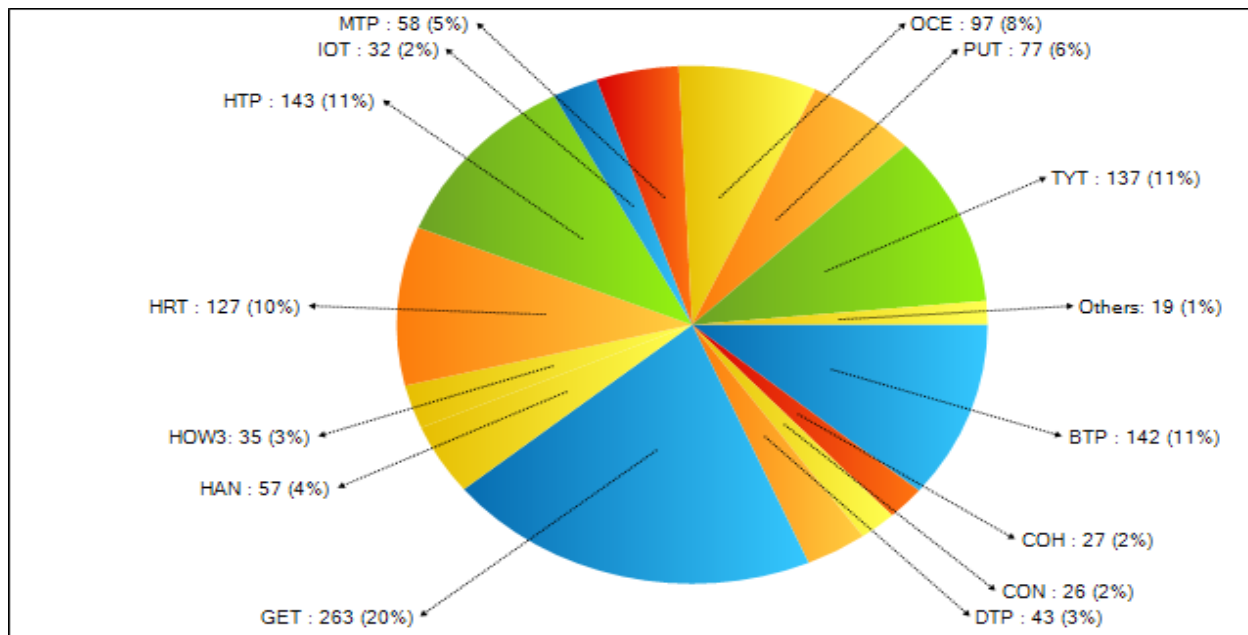
RESPONSE TIME  
NON CONTRACT TIME  
11:00PM - 3:00PM      TOTAL

26:29	142
22:19	27
25:25	26
25:23	43
26:40	263
39:03	57
24:06	127
26:43	143
45:07	32
22:24	58
30:44	97
36:16	77
56:18	137

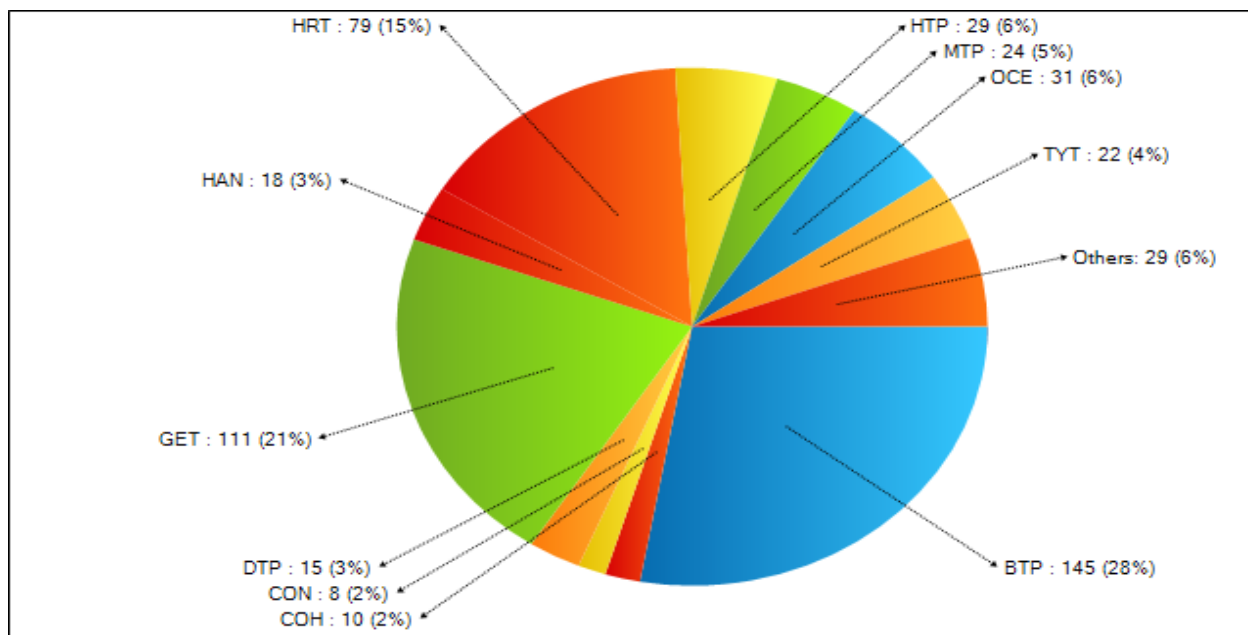
**LIVINGSTON COUNTY SHERIFF'S OFFICE**  
**CONWAY TOWNSHIP JULY 2022**

Nature	# Events
ANIMAL COMPLAINT	4
ASSAULT REPORT ONLY	1
ASSIST OTHER AGENCY	1
ATV COMPLAINT	1
CITIZEN ASSIST	5
CIVIL COMPLAINT	1
DISTURBANCE/TROUBLE	1
DOMESTIC PHYSICAL IN PROGRESS	1
DOMESTIC VERBAL	1
INTIMIDATION THREATS HARASSMEN	1
LARC IN PROGRESS	1
LARCENY	1
MISSING PERSON/RUN-A-WAY	2
PDA	1
STABBING	1
SUSPICIOUS PERSON	1
SUSPICIOUS VEHICLE	1
TRESSPASSING, LOITERING	1
<b>TOTAL:</b>	<b>26</b>

## LIVINGSTON COUNTY SHERIFF'S OFFICE JULY 2022 CALLS FOR SERVICE



## MICHIGAN STATE POLICE JULY 2022 CALLS FOR SERVICE



**Bill Grubb**

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**From:** Jodie Tedesco <jtedesco@livingstonroads.org>  
**Sent:** Thursday, September 1, 2022 8:37 AM  
**To:** Bill Grubb  
**Cc:** Bobby Daavettila  
**Subject:** Owosso Chip Seal

Hi Bill,

I just talked with the Contractor, Highway Maintenance regarding schedule for Chip Sealing in Livingston County.

He indicated they have had material supply issues not to mention difficulties getting parts for their equipment repairs. They are still up north and running extremely behind.

I'm concerned if it gets too late in the season with the cooler shorter days it may be difficult to get the chips to cure properly.

At this point it looks like we will have to carry the work over until next spring. The price would remain the same.

I just talked with Mark Fosdick and he seems to think his Board would be fine with it. Please let me know your thoughts.

I will keep you posted if anything changes.

Thank you,

Jodie

## **To the residents of Cohoctah, Conway, Handy, Iosco, Marion, Putnam, Unadilla and Deerfield Townships**

According to a study authorized by the Livingston County Board of Commissioners, middle and high school students with high-speed Internet access at home have more digital skills, higher grades, and perform better on standardized tests, such as the SAT. Regardless of socioeconomic status, students who cannot access the Internet from home or are dependent on a cell phone for Internet access do worse in school and are less likely to attend college or university. Also, internet connectivity, particularly access to broadband, plays an increasingly important role in both healthcare and public health.

As part of the Federal Government American Rescue Plan Act (ARPA), Livingston County and the Townships of Livingston County have received funding for use on specific types of infrastructure, one of them being high speed internet. The Townships received various amounts based on population with roughly several hundred thousand dollars being typical and the County has received \$37 million. The County Board of Commissioners has dedicated \$12 million of the \$37 million for fiber-based internet infrastructure.

On July 25, 2022, supervisors from the Townships of Cohoctah, Conway, Handy, Iosco, Marion, Putnam, and Unadilla (Deerfield was unable to attend) presented a broadband plan based on individual Townships coordinating Township specific projects to address the unserved and underserved homes in our county. Several Townships have been working with Surf Internet and MISignal and have already made progress in providing fiber to the home internet for residents, but there are still significant areas in the county that remain without service or are underserved, and the cost to cover the Townships adequately is beyond the ability of the individual Townships to absorb. As such, the Townships have requested that the County Board of Commissioners allocate the \$12 million to the individual townships on a grant basis as needed to complete the individual Township plans that have been developed as opposed to starting a new infrastructure plan at the county level.

The eight Townships partnering with Surf Internet and MISignal, have requested approximately \$10,700,000 of the Livingston County ARPA funds. These two companies are willing to invest an additional \$12,400,000 of their own money to make these plans work. They are not relying upon 100 percent funding to lay the infrastructure in the ground. They are willing to invest their own money. We believe that this is a win-win for residents in Livingston County that are either unserved or underserved for broadband.

We urge the County Commission's support of the Supervisors request to create a grant program between the County, Townships, and Internet Service Providers. The Supervisors are willing to meet to address the parameters of how the grant program would work. Please contact your Township office for more information or to answer any questions you may have. We would appreciate your support in contacting your specific County Commissioner in support of this request.

Mark Fosdick, Cohoctah Township Supervisor

Bill Grubb, Conway Township Supervisor

Alfred Mattioli, Deerfield Township Supervisor

Ed Alverson, Handy Township Supervisor

Pete Miller, Iosco Township Supervisor

Bob Hanvey, Marion Township Supervisor

Dennis Brennen, Putnam Township Supervisor

Linda Walker, Unadilla Township Supervisor

## Bill Grubb

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**From:** PC Vice Chair  
**Sent:** Monday, September 12, 2022 10:33 AM  
**To:** Bill Grubb  
**Subject:** Resignation

Good morning Bill,

I just wanted to let you know I have made the difficult decision to resign from the Planning Commission. There are many ethical issues I have with how things have been handled by the current Chair, as well as Hannah Smith the Planner (she has changed things within the ordinance without consulting with the Planning Commissioners & is very clearly a close advocate for utility scale solar, and absolutely does not have our Township's best interest in mind) and I no longer feel I can continue associating myself with something I believe will end up being detrimental to the Township as a whole if we are not taking proper steps to address where it should be zoned appropriately within the Township. Regarding our Chair, there are items I have asked to have been added to the agenda to speak about that have been ignored, in addition to witnessing a conversation between her and Mr. Sherwood regarding the ordinance. I believe everyone in the Township should be heard, not only the large landowners. Many residents do not want this use allowed in our Township whatsoever and will be moving out in droves if it comes to fruition.

The Moratorium calls for a review of areas in the Township that would be most appropriate, despite my several attempts at bringing this up, it has been ignored. I have been told there was not enough time and that our Master Plan already allows for this. There should be a clear difference in where a solar power plant is allowed within a Township as opposed to a small-scale solar array for personal use.

Our Township should be not only revising our ordinance for utility scale solar, but also coincidingly revising the Master Plan and Zoning Map by creating an appropriate **overlay district for utility scale solar** within the agriculture and industrial areas if we are going to continue to allow this type of use in our Township. A district that is in the area of the transmission lines that run along Killinger Rd. and up along Owosso into Cohocatah. It would be the responsible thing to do planning wise. Otherwise, our entire Township is open to this type of use and at risk of losing what makes our Township the beautiful place it is to live and puts the citizens here at risk of flooding to their properties, exposure to low voltage emfs and declining property values because on such a mass level they are an eyesore.

I really appreciate you giving me in the opportunity to serve the community for the year that I did. I learned many things and will take the experience with me as I move forward. I hope you do not believe the lies the developer has been feeding us. The solar panels are toxic, according to the New York Times investigation into Ranger Power and Assembly Solar, most of those workers were brought up from out of state. The panels come from China and the manufacturer of the Longi Panels is one of the main ones known for using slave labor practices and was one of those being investigated by our Government for avoiding tariffs.

I will be sure to drop off the computer to Liz one day this week when the Hall is open.

Keep reading! Nothing good about this large scale solar for anyone.  
Thank you most kindly,  
Kelly Ralko

Catherine A. Riesterer, *Partner*  
Abby H. Cooper, *Partner*  
Jamie K. Stewart, *Partner*  
Jennifer L. Gross, *Partner*



Scott H. Brock, *Associate*  
Eric E. Maul, *Associate*  
Zachary E. Stewart, *Associate*  
Nancy C. Nawrocki, *Of Counsel*

September 13, 2022

*Sent via email*

Conway Township Board Members  
8015 N. Fowlerville Road  
P.O. Box 1157  
Fowlerville, MI 48836

***Re: Additional Attorney Review of Investment Policy***

Dear Board Members:

I have reviewed the entirety of the Investment Policy (proposed), Policy No. 4. I have included changes and one comment on the attached. As indicated last month, I have also specifically reviewed section VI and find the language to be consistent with and verbatim to MCL 129.91. I wish to note, however, the statute does authorize additional investments not currently listed in the proposed policy amendments which may be added if the Board is so inclined. These investments include: (i) investment pools organized under the surplus funds investment pool act, 1982 PA 367, MCL 129.111 to 129.118 and (j) the investment pools organized under the local government investment pool act, 1985 PA 121, MCL 129.141 to 129.150. In understand these additions are not necessary to pursue investment as currently contemplated with Michigan CLASS.

Please let me know if there are any further questions.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Abby H. Cooper", is written over the typed name.

Abby H. Cooper, Esq.

**PROPOSED**  
**CONWAY TOWNSHIP INVESTMENT POLICY**  
As required by Act 20 PA 1943, as amended  
Policy No. 4

ATTC 9/13/12  
Proposed  
revisions

I. **Purpose** – It is the policy of Conway Township to invest its fund<sup>(S)</sup> in a manner which will ensure the preservation of capital, provide the highest investment return with the maximum security while meeting the daily cash flow needs of the Township and comply with all state and local statutes governing the investment of public funds.

II. **Scope** – This investment policy applies to all financial assets of the Township. These financial assets are accounted for in the Township of Conway audited financial statements and include the general fund, road improvement fund, special revenue funds and capital project funds and any new fund established by the Township.

**Pooling of Funds:** Except for cash in certain restricted and special funds, the Township of Conway will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to various funds based on their respective participation and in accordance with generally accepted accounting principles.

III. **General Objectives** – The primary objectives, in priority order, of the Townships investment activities shall be:

**Safety:** Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

**Credit Risk** – The Township of Conway will minimize the risk of loss due to the failure of the security issuer or backer, by:

- o Limiting investments to the safest types of securities
- o Pre-qualifying the financial institutions, with which Conway Township will do business
- o Diversifying the investment portfolio so that potential losses on individual securities will be minimized (1)

**Interest Rate Risk** – The Township of Conway will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates by structuring the portfolio to meet the cash requirements of ongoing operations, thereby mitigating (1)

the need to liquidate securities at a loss prior to maturity.

**Concentration Risk** - The Township of Conway will minimize the risk associated with placing a large portion of the investment portfolio with a single issuer by limiting the exposure of each issuer to 20% of the total portfolio.

**Custodial Credit Risk** - The Township of Conway will minimize custodial credit risk by holding the investments in the Township's name.

**Foreign Currency Risk** - The Township of Conway will only invest in the US dollar denominated investments.

**Liquidity** - The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active

secondary or resale markets (dynamic liquidity). A portion of the portfolio also may be placed in money market mutual funds or local government investment pools which offer same-day liquidity for short-term funds.

**Return on Investment** - The investment portfolio shall be designed with the objective of obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

#### IV. Standards of Care

**Ethics and Conflicts of Interest** - Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of Conway Township.

**Delegation of Authority to Make Investment** – Authority to manage the investment program is derived from the following: Conway Townships' most current resolution designating depositories and MCL 41.76 requiring the Township Treasurer to be the custodian and the Township's funds. Management responsibility for the investment program is hereby delegated to the Conway Township Treasurer, who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, cash purchase or delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, and collateral/depository agreement. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Conway Township Treasurer. The Conway Township Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

**Prudence** – Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

- V. Safekeeping and Custody** – All security transactions, including collateral for repurchase agreements and financial institution deposits, entered into by the Conway Township Treasurer may be on a cash basis or a delivery vs. payment basis as determined by the Conway Township Treasurer. Securities may be held by a third party custodian designated by the treasurer and evidenced by safekeeping receipts as determined by the Treasurer.

**VI. Suitable and Authorized Investments**

**Investments** – The Conway Township Treasurer is limited to investments authorized by Act 20 of 1943, as amended, and may invest in the following:

- (a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- (b) Certificates of deposit, savings accounts, or depository receipts of a financial institution, but only if the financial institution complies with subsection (2); certificates of deposit obtained through a financial institution as provided in subsection (5); or deposit accounts of a financial institution as provided in subsection (6).
- (c) Commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and that matures not more than 270 days after the date of purchase.

yes -  
good

- (d) Repurchase agreements consisting of instruments listed in subdivision (a).
- (e) Bankers' acceptances of United States banks.
- (f) Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.
- (g) Mutual funds registered under the investment company act of 1940, 15 USC 80a-1 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment by a public corporation. However, a mutual fund is not disqualified as a permissible investment solely by reason of any of the following:
  - (i) The purchase of securities on a when-issued or delayed delivery basis.
  - (ii) The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100% of the value of the securities loaned.
  - (iii) The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary or emergency purposes.
- (h) Obligations described in subdivisions (a) through (g) if purchased through an interlocal agreement under the urban cooperation act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.

## **VII. Investment Parameters**

**Diversification** – The investments shall be diversified by:

- o limiting investments to avoid overconcentration in securities from a specific issuer or business sector (excluding US Treasury securities),
- o limiting investment in securities that have higher credit risks,
- o investing in securities with varying maturities, and
- \* o continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

**Maximum Maturities** – To the extent possible, Conway Township shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a

specific cash flow, Conway Township will not directly invest in securities maturing more than five (5) years from the date of purchase or in accordance with state and local statutes and ordinances. Conway Township shall adopt weighted average maturity limitations (which often range from 90 days to 3 years), consistent with the investment objectives.

Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding five (5) years if the maturity of such investments is made to coincide as nearly as practicable with the expected use of funds. The intent to invest in securities with longer maturities shall be disclosed in writing to the Board of Trustees.

#### VIII. Reporting

**Methods** – The Conway Township Treasurer shall prepare an investment report semi-annually, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the prior six months. This management summary will be prepared in a manner which will allow Conway Township to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the Board of Trustees and any pool participants and will include the following:

*Is this done?  
realistic?  
If not,  
provide for  
a different  
time  
period.*

- Listing of individual securities held at the end of the reporting period.
- Realized and unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities over one-year duration that are not intended to be held until maturity (in accordance with Governmental Accounting Standards Board (GASB) requirements).
- Average weighted yield to maturity of portfolio on investments as compared to applicable benchmarks.
- Listing of investment by maturity date.
- Percentage of the total portfolio which each type of investment represents.

**Performance Standards** – The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. A series of appropriate benchmarks shall be established against which portfolio performance shall be compared on a regular basis.

**Effective Date** – This amendment policy shall become effective on the May 31 2011 as adopted by the Conway Township Board, *was originally adopted on April 19,*

*as amended by the Township Board on*  
                    , 2022, with immediate effect.

I, Elizabeth Whitt, hereby certify that this Investment Policy was approved at a regular meeting of the Conway Township Board of Trustees on July 19 2022.

Elizabeth Whitt, Clerk \_\_\_\_\_

# REVISED

## CONWAY TOWNSHIP INVESTMENT POLICY

As required by Act 20 PA 1943, as amended

Policy No. 4

- I. **Purpose** – It is the policy of Conway Township to invest its funds in a manner which will ensure the preservation of capital, provide the highest investment return with the maximum security while meeting the daily cash flow needs of the Township and comply with all state and local statutes governing the investment of public funds.
- II. **Scope** – This investment policy applies to all financial assets of the Township. These financial assets are accounted for in the Township of Conway audited financial statements and include the general fund, road improvement fund, special revenue funds and capital project funds and any new fund established by the Township.

**Pooling of Funds:** Except for cash in certain restricted and special funds, the Township of Conway will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to various funds based on their respective participation and in accordance with generally accepted accounting principles.

- III. **General Objectives** – The primary objectives, in priority order, of the Townships investment activities shall be:

**Safety:** Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

**Credit Risk** – The Township of Conway will minimize the risk of loss due to the failure of the security issuer or backer, by:

- Limiting investments to the safest types of securities
- Pre-qualifying the financial institutions, with which Conway Township will do business
- Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

**Interest Rate Risk** – The Township of Conway will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates by structuring the portfolio to meet the cash requirements of ongoing operations, thereby mitigating

the need to liquidate securities at a loss prior to maturity.

**Concentration Risk** - The Township of Conway will minimize the risk associated with placing a large portion of the investment portfolio with a single issuer by limiting the exposure of each issuer to 20% of the total portfolio.

**Custodial Credit Risk** – The Township of Conway will minimize custodial credit risk by holding the investments in the Township's name.

**Foreign Currency Risk** – The Township of Conway will only invest in the US dollar denominated investments.

**Liquidity** – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). A portion of the portfolio also may be placed in money market mutual funds or local government investment pools which offer same-day liquidity for short-term funds.

**Return on Investment** – The investment portfolio shall be designed with the objective of obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

#### **IV. Standards of Care**

**Ethics and Conflicts of Interest** – Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of Conway Township.

**Delegation of Authority to Make Investment** – Authority to manage the investment program is derived from the following: Conway Townships' most current resolution

designating depositories and MCL 41.76 requiring the Township Treasurer to be the custodian and the Township's funds. Management responsibility for the investment program is hereby delegated to the Conway Township Treasurer, who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, cash purchase or delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, and collateral/depository agreement. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Conway Township Treasurer. The Conway Township Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

**Prudence** – Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

**V. Safekeeping and Custody** – All security transactions, including collateral for repurchase agreements and financial institution deposits, entered into by the Conway Township Treasurer may be on a cash basis or a delivery vs. payment basis as determined by the Conway Township Treasurer. Securities may be held by a third party custodian designated by the treasurer and evidenced by safekeeping receipts as determined by the Treasurer.

## **VI. Suitable and Authorized Investments**

**Investments** – The Conway Township Treasurer is limited to investments authorized by Act 20 of 1943, as amended, and may invest in the following:

- (a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- (b) Certificates of deposit, savings accounts, or depository receipts of a financial institution, but only if the financial institution complies with subsection (2); certificates of deposit obtained through a financial institution as provided in subsection (5); or deposit accounts of a financial institution as provided in subsection (6).
- (c) Commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and that matures not more than 270 days after the date of purchase.
- (d) Repurchase agreements consisting of instruments listed in subdivision (a).

- (e) Bankers' acceptances of United States banks.
- (f) Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.
- (g) Mutual funds registered under the investment company act of 1940, 15 USC 80a-1 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment by a public corporation. However, a mutual fund is not disqualified as a permissible investment solely by reason of any of the following:
  - (i) The purchase of securities on a when-issued or delayed delivery basis.
  - (ii) The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100% of the value of the securities loaned.
  - (iii) The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary or emergency purposes.
- (h) Obligations described in subdivisions (a) through (g) if purchased through an interlocal agreement under the urban cooperation act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
- (i) Investment pools organized under the surplus funds investment pool act, 1982 PA 367, MCL 129.111 to 129.118.
- (j) The investment pools organized under the local government investment pool act, 1985 PA 121, MCL 129.141 to 129.150.

## **VII. Investment Parameters**

**Diversification** – The investments shall be diversified by:

- limiting investments to avoid overconcentration in securities from a specific issuer or business sector (excluding US Treasury securities),
- limiting investment in securities that have higher credit risks,
- investing in securities with varying maturities, and
- continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

**Maximum Maturities** – To the extent possible, Conway Township shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, Conway Township will not directly invest in securities maturing more than five (5) years from the date of purchase or in accordance with state and local statutes and ordinances. Conway Township shall adopt weighted average maturity limitations (which often range from 90 days to 3 years), consistent with the investment objectives.

Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding five (5) years if the maturity of such investments is made to coincide as nearly as practicable with the expected use of funds. The intent to invest in securities with longer maturities shall be disclosed in writing to the Board of Trustees.

## **VIII. Reporting**

**Methods** – The Conway Township Treasurer shall prepare an investment report annually, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the prior twelve months. This management summary will be prepared in a manner which will allow Conway Township to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the Board of Trustees and any pool participants and will include the following:

- Listing of individual securities held at the end of the reporting period.
- Realized and unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of securities over one-year duration that are not intended to be held until maturity (in accordance with Governmental Accounting Standards Board (GASB) requirements).
- Average weighted yield to maturity of portfolio on investments as compared to applicable benchmarks.
- Listing of investment by maturity date.
- Percentage of the total portfolio which each type of investment represents.

**Performance Standards** – The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. A series of appropriate benchmarks shall be established against which portfolio performance shall be compared on a regular basis.

**Effective Date** – This policy was originally adopted on April 19, 2011 by the Conway Township Board; now as amended by the Township board on September 20, 2022, with immediate effect.

I, Elizabeth Whitt, hereby certify that this Investment Policy was approved at a regular meeting of the Conway Township Board of Trustees on September 20, 2022.

Elizabeth Whitt, Clerk \_\_\_\_\_

## POLICE SERVICES AGREEMENT

**THIS AGREEMENT**, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2022, by and between the **TOWNSHIP OF CONWAY**, a municipal corporation located at 8015 N. Fowlerville, Rd., Fowlerville, Michigan 48836 (hereinafter referred to as the "Township"), and the **VILLAGE OF FOWLERVILLE**, a municipal corporation located at 213 S. Grand Ave., Fowlerville, Michigan 48836 (hereinafter referred to as "Village").

### WITNESSETH:

**WHEREAS**, the Township desires the Village to provide police services to certain areas within the Township; and

**WHEREAS**, the police services contracted for pursuant to this Agreement are proper concerns of the Township and are services that the Township could otherwise perform pursuant to law; and

**WHEREAS**, the Township is authorized to contract for such police services pursuant to MCL 41.181, MCL 41.411, MCL 41.806, MCL 124.2, MCL 124.3, and MCL 124.532; and the Village is authorized to provide such services pursuant to MCL 41.411, MCL 41.806, MCL 124.2, MCL 124.3, and MCL 124.532; and

**WHEREAS**, the Village is willing to provide such police services to the Township under the terms and conditions as set forth in this Agreement.

**NOW, THEREFORE**, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED** as follows:

1. **Service to be Provided.** The Village shall provide the Township with Ordinance Enforcement Police services as provided in this Agreement. "Police services" include Ordinance Enforcement and follow up on enforcement.

- A. The provided police services shall be performed through the assignment of Village Police Officers at the request of Conway Township.
- B. The time and day scheduled for an Officer to perform police services shall be based upon a request from the Conway Township Supervisor. The Chief of Police will then schedule an officer to respond to the Township's request.
- C. A Police Officer shall be considered to be providing the Township police services when he/she is required to appear in court on matters relating to police services provided under this Agreement.
- D. The Police Officers assigned to perform police services under this Agreement shall be MCOLES certified.

- E. The Police Officers assigned to perform police services shall enforce Township Ordinances (excluding any Zoning Ordinances) as authorized by the Township Board by resolution. The Township agrees that the Village Police Department shall be provided copies of all Township Ordinances that it authorizes enforcement by the Village Police Officers. Any legal costs for Township Ordinance enforcement shall be the responsibility of the Township.

**2. Compensation.** It is expressly understood and agreed that the Township shall pay the Village for the services which it receives under this Agreement as follows:

- A. The Township shall reimburse the Village for the police services in an amount to be based on actual costs for the service provided by the Fowlerville Police Department. This shall include the Police Officer's compensation, including payroll taxes and fringe benefits; overtime, if any; and equipment costs, including the costs of a patrol vehicle and its maintenance and operation. The current rate is \$ 60.00 per hour for time spent performing police services for the Township by the assigned Officer.
- B. The Village's costs shall be reviewed prior to each July, and if any increases in the reimbursement rate are needed to reflect the Village's actual costs, the Township shall receive notice as soon as possible, but no less than ninety (90) days prior to the Village charging the Township any such increases, and the parties shall have the right to renegotiate the terms of this Agreement. In the event the cost of police services cannot be agreed upon, this Agreement shall terminate.
- C. The Village shall provide the Township with a statement of services provided on a monthly basis, and the Township shall pay the Village the amount due no later than the 15th day of the month following the statement date. All payments shall be made payable to the Village of Fowlerville and submitted to the Village Treasurer.

**3. Equipment to be Provided by the Village.** The Village shall provide and maintain a fully equipped motor vehicle to be used for police services and any and all uniforms, weapons, radios and general police equipment to be used by any Village Officer assigned to police services in the Township.

**4. Insurance.** The Village shall provide liability and workers' disability compensation insurance coverage for any Officer assigned to police services in the Township; and shall provide insurance for motor vehicle(s) that may be used in the performance of the services described in paragraph 1 of this Agreement, provided however that the Township

shall be responsible for any liability arising from actions based upon a question as to the legality of a Township Ordinance being enforced.

**5. Status of Officers Assigned to Township and Village's Responsibility for Management.**

- A. The Officers assigned to police services for the Township under this Agreement shall remain employees of the Village and under the Village Police Chief's supervision, direction, management and control. All rights in the management of the Village shall remain with the Village.
- B. The Township agrees to formally appoint each Fowlerville Police Department Officer that may be assigned to perform services under this Agreement as a Township Police Officer with full law enforcement authority throughout the Township. An Officer's designation as a Township Police Officer shall cease if the Officer terminates employment with the Fowlerville Police Department and upon termination of this Agreement.
- C. All rights in the management of the Village's Police Department shall remain with the Village Police Chief. Management shall be construed to include, but not be limited to, determining priority of investigation; determining the number of Village Officers employed on police protection or patrol; determining what constitutes an emergency; determining the specific personnel to be assigned to the Township; and determining the adequacy of equipment and motor vehicles deployed.

**6. Removal of Officer for Emergencies.** The Village reserves the right to remove any Officer who is otherwise assigned to police services for the Township for emergencies that might exist within the Village. However, is expressly agreed that time spent within the Village to cover such emergencies shall not be included in the Township's invoice for police services.

**7. Meetings.** The Village, through the Police Chief or his designee, shall meet with the Township at the Township's regularly scheduled meeting for the purpose of providing reports and discussions regarding of the police services activities, addressing concerns, and discussing any problem areas perceived by any party to this Agreement. Upon the Township's request, the Village Manager will also attend a meeting with the designated members of the Township for the purpose of discussions regarding any problem areas perceived by any party to this Agreement.

8. **Accounting Procedures.** The Village's accounting procedures and internal financial controls shall conform to generally accepted accounting practices in order that the costs allowed by this Agreement can be readily ascertained and expenditures verified therefrom.

9. **Non-Third Party Beneficiary Contract.** This Agreement is not intended to be a third party beneficiary contract and confers no rights on anyone other than the parties hereto.

10. **Waivers.** No failure or delay on the part of either of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

11. **Compliance with the Law.** The Village shall comply with all applicable Federal, State and local laws, regulations, and ordinances, while performing the activities specified in this Agreement.

12. **Nondiscrimination.** The Village shall adhere to all Federal, State, and local laws and regulations prohibiting discrimination. The Village shall not discriminate against an employee or applicant for employment with respect to any matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, handicap, height, weight, marital status, political affiliation or beliefs or citizenship, as required by law. Breach of this covenant shall be regarded as a material breach of this Agreement.

13. **Assignment or Subcontracting.** The Village shall not assign, subcontract or otherwise transfer its duties and/or obligations under this, without the prior written consent of the Township.

14. **Modification of Agreement.** Modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

15. **Disregarding Titles.** The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

16. **Complete Agreement.** This Agreement contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

17. **Invalid Provisions.** If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected thereby. Where the deletion of the invalid provision would result in the illegality and/or unenforceability of this Agreement, this

Agreement shall be considered to have terminated as of the date in which the provision was rendered invalid or unenforceable.

**18. Agreement Term.** This Agreement shall commence upon the 1st day of July, 2022, and shall continue until terminated as provided in Section 21 of this Agreement.

**19. Termination.** Notwithstanding any other provision in this Agreement to the contrary, this Agreement may be terminated for any reason by either party upon sixty (60) days prior written notification to the other party. In the event this Agreement is prematurely terminated, the Township shall pay the Village the total sum due for services performed by the Officer up to the effective date of termination.

**20. Certification of Authority to Sign Agreement.** The persons signing on behalf of the parties hereto certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

**IN WITNESS WHEREOF,** the parties hereto have fully executed this instrument on the day and year first above written.

**WITNESSED BY:**

**VILLAGE OF FOWLerville**

Kristine Nitzsch 8/30/22  
Date

By: Carol K. Hill  
Carol K. Hill, President

Kristine Nitzsch 8/30/22  
Date

By: Kathryn Rajala-Gutzki  
Kathryn Rajala-Gutzki, Clerk

**TOWNSHIP OF CONWAY**

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
William Grubb, Supervisor

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
Elizabeth Whitt, Clerk

## Conway Township

8015 N. Fowlerville Road  
PO Box 1157  
Fowlerville MI 48836  
Phone 517-223-0358  
Fax 517-223-0533



### Motion Form

I move that:

We return the Planning Secretary pay back to \$105 to be in line with the other employees in the Secretary positions on various committees and commissions.

Maker Name: Elizabeth Whitt Maker Signature Elizabeth Whitt Date 09/20/22

Seconded: YES NO (Please Circle One)

Disposition:

- ☐ Adopted
- ☐ Postponed Indefinitely:
- ☐ Amended
- ☐ Referred to:
- ☐ Postponed to:
- ☐ Laid on the Table
- ☐ Withdrawn

Notes:

At-Large: 01 - TOWNSHIP OF CONWAY

Project Name	Project Principal	Project Interest	Project Total
XM1909 - CONWAY 11 PETITION REVISE	10,250.00	7,649.58	17,899.58
XM2002 - CONWAY 4 BR. 1	1,000.00	18.00	1,018.00
X22009 - CONWAY LOCKE NO. 3	1,250.00	0.00	1,250.00
X22011 - CONWAY NO. 14	2,500.00	0.00	2,500.00
X22010 - CONWAY NO. 18	4,125.00	0.00	4,125.00
X22012 - CONWAY NO. 20	625.00	0.00	625.00
XM2209 - CONWAY NO. 22	1,250.00	0.00	1,250.00
XM1701 - CONWAY NO. 23	5,000.00	1,000.00	6,000.00
X22017 - DUNCAN	750.00	0.00	750.00
X22019 - FOWLerville NO. 2	706.34	0.00	706.34
XM2205 - FRANKS DRAIN	1,500.00	0.00	1,500.00
XM1903 - HUFF DRAIN	2,955.74	1,418.75	4,374.49
X22043 - LIVINGSTON NO. 14	312.50	0.00	312.50
X22044 - LOOKING GLASS INTERCOUNTY	2,500.00	0.00	2,500.00
XM1702 - SNYDER& SHERWOOD PETITION	4,416.65	132.50	4,549.15
Totals:	39,141.23	10,218.83	49,360.06

## Remaining Installments Payment Schedule

Parcel: 01

Project: XM1909 CONWAY 11 PETITION REVISE

Year	Begin Bal.	Principal	Interest	Total	Outstanding	YE Done
2022	\$174,250.00	\$10,250.00	\$7,649.58	\$17,899.58	\$164,000.00	No
2023	\$164,000.00	\$10,250.00	\$7,199.60	\$17,449.60	\$153,750.00	No
2024	\$153,750.00	\$10,250.00	\$6,749.63	\$16,999.63	\$143,500.00	No
2025	\$143,500.00	\$10,250.00	\$6,299.65	\$16,549.65	\$133,250.00	No
2026	\$133,250.00	\$10,250.00	\$5,849.68	\$16,099.68	\$123,000.00	No
2027	\$123,000.00	\$10,250.00	\$5,399.70	\$15,649.70	\$112,750.00	No
2028	\$112,750.00	\$10,250.00	\$4,949.73	\$15,199.73	\$102,500.00	No
2029	\$102,500.00	\$10,250.00	\$4,499.75	\$14,749.75	\$92,250.00	No
2030	\$92,250.00	\$10,250.00	\$4,049.78	\$14,299.78	\$82,000.00	No
2031	\$82,000.00	\$10,250.00	\$3,599.80	\$13,849.80	\$71,750.00	No
2032	\$71,750.00	\$10,250.00	\$3,149.83	\$13,399.83	\$61,500.00	No
2033	\$61,500.00	\$10,250.00	\$2,699.85	\$12,949.85	\$51,250.00	No
2034	\$51,250.00	\$10,250.00	\$2,249.88	\$12,499.88	\$41,000.00	No
2035	\$41,000.00	\$10,250.00	\$1,799.90	\$12,049.90	\$30,750.00	No
2036	\$30,750.00	\$10,250.00	\$1,349.93	\$11,599.93	\$20,500.00	No
2037	\$20,500.00	\$10,250.00	\$899.95	\$11,149.95	\$10,250.00	No
2038	\$10,250.00	\$10,250.00	\$449.98	\$10,699.98	\$0.00	No
Total:		\$174,250.00	\$68,846.22	\$243,096.22		

## Remaining Installments Payment Schedule

Parcel: 01

Project: XM1701 CONWAY NO. 23

Year	Begin Bal.	Principal	Interest	Total	Outstanding	YE Done
2022	\$25,000.00	\$5,000.00	\$1,000.00	\$6,000.00	\$20,000.00	No
2023	\$20,000.00	\$5,000.00	\$800.00	\$5,800.00	\$15,000.00	No
2024	\$15,000.00	\$5,000.00	\$600.00	\$5,600.00	\$10,000.00	No
2025	\$10,000.00	\$5,000.00	\$400.00	\$5,400.00	\$5,000.00	No
2026	\$5,000.00	\$5,000.00	\$200.00	\$5,200.00	\$0.00	No
Total:		\$25,000.00	\$3,000.00	\$28,000.00		

## Remaining Installments Payment Schedule

Parcel: 01

Project: XM1903 HUFF DRAIN

Year	Begin Bal.	Principal	Interest	Total	Outstanding	YE Done
2022	\$35,468.82	\$2,955.74	\$1,418.75	\$4,374.49	\$32,513.08	No
2023	\$32,513.08	\$2,955.74	\$1,300.52	\$4,256.26	\$29,557.34	No
2024	\$29,557.34	\$2,955.74	\$1,182.29	\$4,138.03	\$26,601.60	No
2025	\$26,601.60	\$2,955.74	\$1,064.06	\$4,019.80	\$23,645.86	No
2026	\$23,645.86	\$2,955.74	\$945.84	\$3,901.58	\$20,690.12	No
2027	\$20,690.12	\$2,955.74	\$827.61	\$3,783.35	\$17,734.38	No
2028	\$17,734.38	\$2,955.74	\$709.38	\$3,665.12	\$14,778.64	No
2029	\$14,778.64	\$2,955.74	\$591.15	\$3,546.89	\$11,822.90	No
2030	\$11,822.90	\$2,955.74	\$472.92	\$3,428.66	\$8,867.16	No
2031	\$8,867.16	\$2,955.74	\$354.69	\$3,310.43	\$5,911.42	No
2032	\$5,911.42	\$2,955.74	\$236.46	\$3,192.20	\$2,955.68	No
2033	\$2,955.68	\$2,955.68	\$118.23	\$3,073.91	\$0.00	No
Total:		\$35,468.82	\$9,221.90	\$44,690.72		

# Conway Township

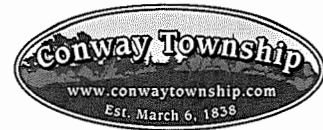
8015 N. Fowlerville Road

PO Box 1157

Fowlerville MI 48836

Phone 517-223-0358

Fax 517-223-0533



## Motion Form

I move that:

We amend the fee schedule to increase the Private Shared Driveway legal review amount from \$400 to \$600. The agreements are becoming more complex and the legal review cost has risen to an amount in excess of the amount we are currently charging.

We amend the fee schedule to increase the Hall Security Deposit from \$200 to \$350. The cost to replace one table it costs \$100. We lost two at the last rental.

Maker Name: \_\_\_\_\_ Maker Signature \_\_\_\_\_ Date \_\_\_\_\_

Seconded: YES NO (Please Circle One)

Disposition:

☐ Adopted

☐ Postponed Indefinitely:

☐ Amended

☐ Referred to:

☐ Postponed to:

☐ Laid on the Table

☐ Withdrawn

Notes:

# Conway Township

8015 N. Fowlerville Road

PO Box 1157

Fowlerville MI 48836

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I move that:

Brande Nogafsky's pay rate be increased to \$20 per hour. Brande has shown

incredible initiative in updating the township's assessment records. She has also achieved the

MCAT certification and is going to be working towards her assessor's license.

Maker Name: Elizabeth Whitt Maker Signature \_\_\_\_\_ Date 09/20/2022

Seconded: YES NO (Please Circle One)

Disposition:

Notes:

- ☐ Adopted
- ☐ Postponed Indefinitely:
- ☐ Amended
- ☐ Referred to:
- ☐ Postponed to:
- ☐ Laid on the Table
- ☐ Withdrawn

# Conway Township

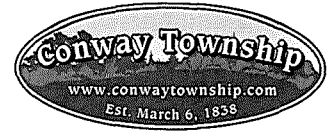
8015 N. Fowlerville Road

PO Box 1157

Fowlerville MI 48836

Phone 517-223-0358

Fax 517-223-0533



## Motion Form

I move that:

We appoint Lucas Curd to the Zoning Board of Appeals as the Planning Commission

representative

Maker Name: Elizabeth Whitt Maker Signature \_\_\_\_\_ Date 9/20/22

Seconded: YES NO (Please Circle One)

Disposition:

☐ Adopted

☐ Postponed Indefinitely:

☐ Amended

☐ Referred to:

☐ Postponed to:

☐ Laid on the Table

☐ Withdrawn

Notes:

# Conway Township

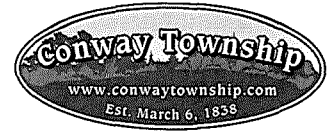
8015 N. Fowlerville Road

PO Box 1157

Fowlerville MI 48836

Phone 517-223-0358

Fax 517-223-0533



## Motion Form

I move that:

We appoint Elizabeth Whitt to the Zoning Board of Appeals to serve as secretary

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Maker Name: Elizabeth Whitt Maker Signature \_\_\_\_\_ Date 9/20/22

Seconded: YES NO (Please Circle One)

Disposition:

☐ Adopted

☐ Postponed Indefinitely:

☐ Amended

☐ Referred to:

☐ Postponed to:

☐ Laid on the Table

☐ Withdrawn

Notes:

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# Conway Township

8015 N. Fowlerville Road  
PO Box 1157  
Fowlerville MI 48836

Phone 517-223-0358

Fax 517-223-0533



I move that:

The township institute a \$100 annual workwear allowance for township employees.

This will allow approximately 2-4 items a year. This is very common at other municipalities.

It fosters team spirit and promotes the township when worn to outside training and events.

Ordering would be handled through the office.

Maker Name: Elizabeth Whitt \_\_\_\_\_ Maker Signature \_\_\_\_\_ Date 09/20/2022

Seconded: YES NO (Please Circle One)

Disposition:

☐ Adopted

☐ Postponed Indefinitely:

☐ Amended

☐ Referred to:

☐ Postponed to:

☐ Laid on the Table

☐ Withdrawn

Notes: